

REGION DE L'OUEST

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DEPARTEMENT DU NOUN

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COMMUNE DE FOUMBAN

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SECRETARIAT GENERAL

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SERVICE TECHNIQUE, DE L'AMENAGEMENT  
ET DU DEVELOPPEMENT URBAIN

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REPUBLIQUE DU CAMEROUN

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Paix-Travail-Patrie

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## REQUEST FOR QUOTATION

### N°006/RQ/MO/CIPM/2022 OF 22 SEPTEMBER 2022 FOR THE SUPPLY OF TEACHING AND SCHOOL MATERIALS OR MINIMUM PACKAGE

#### 1. SUBJECT OF THE INVITATION TO TENDER

The Mayor of Fouban Council hereby launches a consultation for the supply of teaching and school materials or minimum package in Fouban council.

2. Participation in this Invitation to tender shall be open to Cameroonian-based enterprises with experience in the domain

#### 3. FINANCING

Work subject to this invitation to tender shall be financed by the Budget 2022

4 Estimated Cost :The estimated cost is thirty five millions seven hundred eighty six thousand four hundred fifty (25 786 450) of Francs CFA:

#### 5 CONSULTATION OF FILE

The tender file may be consulted during working hours at the Technicals' office of Fouban Council, upon publication of this invitation to tender.

#### 6 ACQUISITION OF THE TENDER FILE:

The tender file may be obtained from the secretariat of the Technicals' office of Fouban Council, following publication of this invitation to tender upon submission of a treasury receipt attesting to the payment of a non-refundable sum of (51 575) FCFA (fifty one thousand four hundred seventy five) FCFA to the Council Revenue.

#### 7 SUBMISSION OF BIDS:

Each bid drafted in English or in French in Seven (7) copies including one (1) original and six (6) copies shall be submitted to from the secretariat of the Technicals' office of Fouban Council, upon publication of this invitation to tender not later than 27 OCT 2022 at 12 am. Local time deposited against a receipt and shall be labelled:

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#### 8 TENDER COMPLIANCE

Each bidder shall include in his/her administrative file, a provisional guarantee issued by a well-established bank, approved by the Ministry in charge of finance and whose list features in Document of the Consultation File with a



validity period of 30 days beyond the original date of validity of bids to the tune of FCFA 515 729 (four hundred fifteen thousand seven hundred twenty nine).

Any other required administrative documents must be produced as original documents or photocopies certified as authentic by the issuing authority within the last three months or in course of validity, according to the listing provided for in the special regulations of the tender, otherwise they shall not be accepted.

Any bid not in compliance with the specifications of this tender notice and file shall be rejected. Notably, the absence of the provisional guarantee issued by a well-established bank approved by the Ministry in charge of Finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid.

**9 OPENING OF BID:**

Bids shall be opened in one phase. The administrative, technical and financial bids shall be opened on 27 OCT 2022 at 13 pm local time by the Noun Divisional Tender's Board located at the Fouban Council in the presence of the bidders or their duly authorized representatives having full knowledge of the file.

**10. EXECUTION DEADLINE:**

The deadline of execution set by the Contracting Authority shall be thirty (30) days.

**11. EVALUATION CRITERIA**

**MAIN ELIMINATORY CRITERIA:**

- Do not file a declaration on honor;
- Not having met at least 70% of the criteria of the bid analysis;
- Omission in the financial offer of a quantified price the end of the commission works;
- Absence of an administrative document and not transmitted within forty-eight hours;
- No bid bond;
- False statements, forged parts or scans and not transmitted of the original documents without the end of the commission works;
- Insufficient copies of bids (less than seven);
- Certification of previously certified documents;
- Offers not in accordance with the quote request.

**12. ATTRIBUTION OF CONTRACT**

The contract shall be attributed to the lowest bidder and whose bid complies with the technical specifications.

**13. VALIDITY OF OFFERS:**

Bidders shall be bound by their bids for a period of sixty (60) days with effect from the date of opening of bids.

**14. - FURTHER INFORMATION:**

Further information may be obtained during working hours from the Technicals office of Fouban Council, upon publication of this invitation to tender Tel: 697 97 18 25.

**15. DISCOUNT**

It should be noted:

- Discounts presented by hand will not be accepted,
- to be admitted, the discount must be mentioned in figures and in letters;

Fouban, the 03 OCT 2022,  
The Mayor of Fouban council  
(Contracting Authority)

**Ampliations :**

- MINMAP (for information)
- ARMP (for publication and archive)
- DR/MINMAP/QUEST (for information) ;
- DD/MINMAP/QUEST (for information)
- DD/MINEBASE/NOUN (for information)
- SG/CFBAN (for information)
- CIPM/FBAN (for information)
- CHRONO/Archives
- AFFICHAGE



*Japon. Mama*  
Le Adjoint au Maire